



# *Lunenburg Public Schools*

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**Loxi Jo Calmes**  
*Superintendent of Schools*

## **SCHOOL BUILDING COMMITTEE MEETING**

**March 28, 2012**

**Brooks House – 7:00 P.M.**

### Minutes

#### School Building Committee

Loxi Jo Calmes, Superintendent  
Colleen Shapiro, SC Representative  
Michael Mackin, SC Representative  
Dave Matthews, BOS Representative  
Nathan Lockwood, Planning Board Representative  
Mark Erickson, Finance Committee Representative  
Mike Barney, Citizen-at-large  
Todd Blake, Citizen-at-large  
Richard Cohen, Citizen-at-large

#### Advisors

Kerry Speidel, Town Manager  
John Londa, Director of Facilities  
Joe Dillon, Interim LHS Principal

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1. 7:05 PM Called to Order.

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2. Voted to approve minutes from 03-14-12 meeting.

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3. FAQ sub-committee formation: Mike Mackin, Superintendent Calmes, John Londa.  
List of FAQ generated: Why another study? What about the other study? Why \$750,000? What do we get for that money? What's an OPM? How long are they with the project? How much does an OPM cost? What is the MSBA and why do we have to work with them? What is the total project cost? When will this affect my taxes? What are the timeframes? What happens if we vote no? Why not just repair the schools? How much would that cost? How will we ensure the money is properly spent? Are we building a new school or renovating the existing school?

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4. Discussion of what is included in the feasibility study. John Londa gave brief overview of the study/process. It will include: documenting the educational program, generating initial space summary, documenting existing conditions (former study will be valuable to this process), establishing design parameters (sizing, site plan, etc.), development and evaluation of alternatives (new/reno), and recommendation of most cost effective and educationally sound option to the MSBA; after MSBA approval we will start into schematic design (which will be sufficient to determine the cost and scope of the project). John also gave an approximate cost breakdown based on other local projects. OPM \$125K, design firm \$450K, site testing \$150K, printing, advertising, etc. \$25K. Dave Matthews indicated that there is a great deal of information about the study and the OPM on the MSBA website.

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5. Designation of Procurement Administrator: Kerry Speidel.

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6. OPM Selection Committee: Held off on determining the committee, as several members were not in attendance (Nathan Lockwood, Mark Erickson, and newly appointed Brian Frank). It was noted at this time that Todd Blake had resigned from the committee due to a possible conflict of interest with the design firm that is his employer. There was discussion of the OPM selection process and agreement that the entire committee will screen all applicants and that the sub-committee will interview the finalists. Dave Matthews made a motion to authorize advertisement for OPM and RFS. Richard Cohen seconded. All voted in favor.

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7. 8:25 Mike Barney made a motion to adjourn and Dave Matthews seconded.

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Respectfully Submitted,

**APPROVED 9-26-12**

Colleen Shapiro, Secretary

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